



# Computer Tips and Tricks

## **The following ten tips are basic ways that cybercrime can be prevented.**

1. Keep your computer(s), laptops, cellphones, tablets, etc up-to-date.
2. Properly configure your system  
If the kids do not need admin access, restrict their access.
3. Choose a strong password.  
If you need help with a strong password, check out  
<https://www.grc.com/passwords.htm>
4. Keep your firewall turned on.
5. Install and update reputable antivirus software.  
ETC recommends AVG. We can provide a quote for you.
6. Protect your personal information
7. Read the EULA (End User License Agreement) and privacy terms.  
Yes, they are long, but it is better to know the terms before you agree to use the software.
8. Review your financial / bank statements regularly
9. If it seems to be too good to be true, it probably is.
10. Turn off your computer

Even if you follow these steps, it is possible for bad things to happen. If you see something that does not seem right, please contact us. We would rather take a little time to find nothing is wrong rather than discover a big problem that could have been easily fixed before it became a big problem.